Retention and Classification Report

Agency: Morgan County (Utah). County Recorder (661)

Morgan County Courthouse 48 West Young Street, P.O. Box 886 Morgan, UT 84050 435-829-3277

Records Officer

14239	Abstract records
85211	*Chattel mortgages
27803	Dedication plats
11877	Deeds book
14965	Grantor and grantee indexes
11873	*Land plats and water claims
11875	*Military discharges
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06982	Official records
27802	Plat maps by section, township, and range
27804	Plat maps of subdivisions
11876	Powers of attorney index
27805	Surveys
21823	*Tax deeds
21822	*Water claims index
11874	Weber River water divisions-irrigated lands

^{*} indicates closed series

Page: 1

AGENCY: Morgan County (Utah). County Recorder

SERIES: 14239 3

TITLE: Abstract records

DATES: 1887-

ARRANGEMENT: Numerical by book, thereunder alphanumerical by township, range

and section

DESCRIPTION:

These records contain the history of property ownership by providing "a true chain of title to each tract or parcel and the encumbrances thereon as shown by the records of the office" by geographical location (UCA 17-21-6(6) (1990)). They contain the date and character of the instrument, book and page, entry number, and legal description.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 1.

AUTHORIZED: 09/07/1994

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Page: 2

AGENCY: Morgan County (Utah). County Recorder

SERIES: 14239

TITLE: Abstract records

(continued)

APPRAISAL:

PRIMARY CLASSIFICATION:

Public UCA 17-21-19 (1990)

Page: 3

3

AGENCY: Morgan County (Utah). County Recorder

SERIES: 85211

Chattel mortgages

TITLE: Chattel mortgages

DATES: 1882-1938.

ARRANGEMENT: Numerical by entry number **TOTAL VOLUME:** 6.50 cubic feet.

DESCRIPTION:

These are copies of chattel mortgages filed with the county recorder. A chattel is a loan taken using personal property as collateral and filed with the county recorder. They contain date; amount of loan; principal, interest, amount of charges payable, and monthly payments; loan number; date due; borrower's name and address; names of witnesses; list of goods and chattels; location of items; and notarized signature and seal of notary public. There are also grantor and grantee indexes. In 1965, chattel mortgages were supplanted by the Uniform Commercial Code and in 1983 all mention of chattel mortgages were removed from the statutes of the county recorder.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

APPROVED: 12/1989

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 10 years and then transfer to State Archives.

APPRAISAL:

Historical

This retention reflects the provisions of the County Recorder General Records Retention Schedule (1988). Though the chattel mortgage is obsolete, these volumes are sampled as a representation of a previous practice. Once very common, chattel mortgages may now be used for both genealogical and community studies.

Page: 4

AGENCY: Morgan County (Utah). County Recorder

SERIES: 85211 TITLE: Chattel mortgages

(continued)

PRIMARY CLASSIFICATION:

Page: 5

1

AGENCY: Morgan County (Utah). County Recorder

SERIES: 27803

TITLE: Dedication plats

DATES: 2011-

ARRANGEMENT: Alphabetical by name

TOTAL VOLUME: DESCRIPTION:

These are recorded dedication plat maps showing subdivsion, roads, etc., which have been approved by the cities and the county. Records include dedication plat maps of approved subdivsions, roads, annexations, etc.

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical Legal

Page: 6

AGENCY: Morgan County (Utah). County Recorder

SERIES: 27803 TITLE: Dedication plats

(continued)

PRIMARY CLASSIFICATION:

Page: 7

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11877

TITLE: Deeds book DATES: 1870-

ARRANGEMENT: Numerical by book and page

TOTAL VOLUME: DESCRIPTION:

These volumes contain verbatim copies of deeds recorded by the county recorder. They contain the book and page number, address of grantee, legal description of property. Some counties separate

deeds, while others compile them as part of the "Official

records."

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 6.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: For records beginning in 1936 through 1940. Retain in State Archives permanently with authority to weed.

Page: 8

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11877 TITLE: Deeds book

(continued)

APPRAISAL:

PRIMARY CLASSIFICATION:

Page: 9

3

AGENCY: Morgan County (Utah). County Recorder

SERIES: 14965

TITLE: Grantor and grantee indexes

DATES: 1972-

ARRANGEMENT: Alphabetical by surname

TOTAL VOLUME: DESCRIPTION:

These are alphabetical indexes where "all deeds and final judgments or decrees partitioning or affecting title as to possession of real property." The grantors' index contains the "number of the instrument, name of each grantor in alphabetical order, name of the grantee, date of instrument, time of filing, kind of instrument, consideration, the book and page and entry number in which it is recorded, and a brief description of the premises" (UCA 17-21-6(2) (1994). The grantee's index contains the same information, but is alphabetical by each grantee (UCA 17-21-6(3) (1994).

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 10.

AUTHORIZED: 05/18/1995

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

Page: 10

AGENCY: Morgan County (Utah). County Recorder

SERIES: 14965

TITLE: Grantor and grantee indexes

(continued)

PRIMARY CLASSIFICATION:

Public UCA 17-21-19 (1990)

Page: 11

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11873 3

TITLE: Land plats and water claims

DATES: 1872-1878.

ARRANGEMENT: Chronological, thereunder numerical by book and page

TOTAL VOLUME: DESCRIPTION:

These records contain the official records of recorded water claims and plats.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 26.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

PRIMARY CLASSIFICATION:

Page: 12

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11875

TITLE: Military discharges

DATES: 1943-1951. **ARRANGEMENT:** By discharge type, thereunder in chronological order by date.

TOTAL VOLUME: DESCRIPTION:

Since 1923, Utah Code has provided that upon presentation, the county recorder shall record honorable discharges from the military, naval or marine service of the United States, and any orders, citations, and decorations of honor relating to a person while in the military service of the United States. County recorders' copies are considered evidence with the same effect as the original (Utah Code, 17-21-14, 2000). Military discharge records include extensive personal information, as well as military service and discharge information. All documents in this series relate to men who were discharged from 1944 to 1948.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 11.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: For records beginning in 1943 through 1951. Retain in State Archives permanently.

Microfilm duplicate: For records beginning in 1943 through 1951. Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Page: 13

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11875 TITLE: Military discharges

(continued)

PRIMARY CLASSIFICATION:

Page: 14

AGENCY: Morgan County (Utah). County Recorder

SERIES: 14963

TITLE: Mining records

DATES: 1905-

ARRANGEMENT: Chronological

TOTAL VOLUME: DESCRIPTION:

These are legal instruments recorded by the county recorder concerning mining. They include the following: Notices of locations, Mining deed records, Mining claims records, Proof of labor records, Mining mortgages, Mining abstract records, Mining transfers and relocations. In some counties mining records are compiled separately, while in others they are part of the "Official records."

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 12.

AUTHORIZED: 05/18/1995

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

Page: 15

AGENCY: Morgan County (Utah). County Recorder

SERIES: 14963 TITLE: Mining records

(continued)

PRIMARY CLASSIFICATION:

UCA 17-21-19 (1990) Public

Page: 16

AGENCY: Morgan County (Utah). County Recorder

SERIES: 21821

TITLE: Morgan County Irrigation District County Commissioner Water Allotments

DATES: 1920.

ARRANGEMENT: Numerical by section, township, and range

TOTAL VOLUME: DESCRIPTION:

These records contain the official records of recorded water claims. They include section, township, range, name of land owner, acres, subdivision, water rights in acre feet (claimed, allowed by district, total claimed), and remarks.

RETENTION:

Retain until microfilmed

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

Page: 17

AGENCY: Morgan County (Utah). County Recorder

SERIES: 21821

TITLE: Morgan County Irrigation District County Commissioner Water Allotments

(continued)

PRIMARY CLASSIFICATION:

Public UCA 17-21-19 and 63G-2-301(1)(g) (2008)

Page: 18

3

AGENCY: Morgan County (Utah). County Recorder

SERIES: 14964

TITLE: Mortgagee/mortgagor indexes

DATES: 1910-

ARRANGEMENT: Alphabetical by surname

TOTAL VOLUME: DESCRIPTION:

These are alphabetical indexes to mortgage records which are recorded as part of Official Records.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 15.

AUTHORIZED: 05/18/1995

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with

authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

PRIMARY CLASSIFICATION:

Public UCA 17-21-19 (1990)

Page: 19

AGENCY: Morgan County (Utah). County Recorder

SERIES: 6982

TITLE: Official records

DATES: i 1977-

ARRANGEMENT: Numerical according to book number, thereunder chronological

according to date of entry.

TOTAL VOLUME: DESCRIPTION:

These are copies of all official records recorded with the county recorder including deeds, mortgages, mining records, military discharges, etc. Upon payment of fees for the same, the recorder must record in the "Official record" book all papers, documents, records, and other writings required or permitted by law to be recorded. In some counties all recorded instruments are compiled together as part of the "Official records", while others compile each type of instrument separately (See Deed records, Mortgage records, Mining records, Water records, etc.)

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 04/02/2009

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Digital image: Retain in Office permanently.

Page: 20

AGENCY: Morgan County (Utah). County Recorder

SERIES: 6982

TITLE: Official records

(continued)

APPRAISAL:

Administrative Historical Legal These are officially recorded public documents. There is a legal requirement for their perpetual maintenance. UCA 17-21-1.

PRIMARY CLASSIFICATION:

Page: 21

3

AGENCY: Morgan County (Utah). County Recorder

SERIES: 27802

Plat maps by section, township, and range TITLE:

DATES: 2007-

ARRANGEMENT: Numerical by section, township, and range

TOTAL VOLUME: DESCRIPTION:

These are plat maps showing property ownership and property lines for real estate within the county. The county recorder "shall prepare and keep present-ownership maps and plats drawn to a convenient scale, which shall at all times show the record owners of each tract of land in the county, together with a description of the tract" (UCA 17-21-21 (1995)).

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 17.

AUTHORIZED: 10/21/2011

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Maps: Retain in Office until superseded and then destroy.

Microfilm master: Retain in State Archives permanently with authority to weed.

Digital image: Retain in Office permanently.

Microfilm duplicate: Retain in Office permanently.

Page: 22

AGENCY: Morgan County (Utah). County Recorder

SERIES: 27802

TITLE: Plat maps by section, township, and range

(continued)

APPRAISAL:

Administrative Historical Legal

The plat maps show property ownership and are updated when ownership changes. The record copy is the current paper copy. Once each year the recorder will create a microfilm and digital copy of the plat maps to preserve a historical record of property ownership.

PRIMARY CLASSIFICATION:

Page: 23

3

AGENCY: Morgan County (Utah). County Recorder

SERIES: 27804

TITLE: Plat maps of subdivisions

DATES: 2007 -

ARRANGEMENT: alphabetic

TOTAL VOLUME: DESCRIPTION:

These are plat maps showing property ownership and property lines of sub divisions for real estate within the county. The county recorder "shall prepare and keep present-ownership maps and plats drawn to a convenient scale, which shall at all times show the record owners of each tract of land in the county, together with a description of the tract." (UCA 17-21-21 (1995)).

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 17.

AUTHORIZED: 10/21/2011

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until superseded and then destroy.

Microfilm master: Retain in State Archives permanently with authority to weed.

Digital image: Retain in Office permanently.

Microfilm duplicate: Retain in Office permanently.

Page: 24

AGENCY: Morgan County (Utah). County Recorder

SERIES: 27804

TITLE: Plat maps of subdivisions

(continued)

APPRAISAL:

Administrative Historical Legal

The plat maps show property ownership and are updated when ownership changes. The record copy is the current paper copy. Once each year the recorder will create a microfilm and digital copy of the plat maps to preserve a historical record of property ownership.

PRIMARY CLASSIFICATION:

Page: 25

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11876 TITLE:

3 Powers of attorney index

DATES: 1870-

ARRANGEMENT: Alphabetical by name

TOTAL VOLUME: DESCRIPTION:

> These alphabetical indexes are used to access information concerning the granting of powers of attorney located within the official records. They include "the date and time of recording, the book, the page, and entry date (UCA 17-21-6(1)(h)(2011)).

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 18.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in Office permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

Page: 26

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11876

TITLE: Powers of attorney index

(continued)

PRIMARY CLASSIFICATION:

Page: 27

AGENCY: Morgan County (Utah). County Recorder

SERIES: 27805

TITLE: Surveys 1988-

ARRANGEMENT: numeric by the number given when filed

TOTAL VOLUME: DESCRIPTION:

These are created to keep a back up of surveys filed in the recorder's office. The surveys are used for administrative and legal purposes. May include maps.

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical Legal

Page: 28

AGENCY: Morgan County (Utah). County Recorder

SERIES: 27805 TITLE: Surveys

(continued)

PRIMARY CLASSIFICATION:

Page: 29

AGENCY: Morgan County (Utah). County Recorder

SERIES: 21823 3

TITLE: Tax deeds 1936-1940.

ARRANGEMENT: Chronological, thereunder by entry number.

TOTAL VOLUME: DESCRIPTION:

These deeds are issued by the county auditor conveying property to purchasers of real property sold for delinquent taxes. "The county auditor may, in the name of the county, execute deeds conveying in fee simple all property sold at public sale to the purchaser and to attest this with the auditor's seal. Deeds issued by the county auditor . . . shall [include] the total amount of all the delinquent taxes, penalties, interest and administrative costs which were paid in for the execution and delivery of the deed, the year for which the property was assessed and sold to the county at preliminary sale, a full description of the property and the name of grantee, and when executed and delivered by the auditor" UCA 59-2-1351.1(9)(a) (1995)). The deed issued by the county auditor "shall be recorded by the county recorder" (UCA 59-2-1351.1(9)(c) (1995)).

RETENTION:

Retain until microfilmed.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 13, Item 7.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Page: 30

AGENCY: Morgan County (Utah). County Recorder

SERIES: 21823 TITLE: Tax deeds

(continued)

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

PRIMARY CLASSIFICATION:

Page: 31

3

AGENCY: Morgan County (Utah). County Recorder

SERIES: 21822

TITLE: Water claims index

DATES: no date.

ARRANGEMENT: Alphabetical by claim (name of ditch or canal, creek, owner)

TOTAL VOLUME: DESCRIPTION:

This is an index to water claims. It includes name of claimant

(ditch, canal, creek, owner, etc.), reference number to

appropriate book (letter and page).

RETENTION:

Retain until microfilmed.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

Page: 32

AGENCY: Morgan County (Utah). County Recorder

SERIES: 21822 TITLE: Water claims index

(continued)

PRIMARY CLASSIFICATION:

UCA 17-21-19 and 63G-2-301(1)(g) (2008) Public

Page: 33

3

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11874

TITLE: Weber River water divisions-irrigated lands

DATES: ca. 1880

ARRANGEMENT: Numerical by plat number and page number

TOTAL VOLUME: DESCRIPTION:

Undated books of water claims on the Weber River, with handwritten notations on the inside covers indicating they are court copies, (may have served as evidence in a major water rights case concerning the Weber River). Divided by county: Books 1-3 Weber County, Book 1-Summit County, and unnumbered separate volumes for Morgan and Davis counties. They include claim number, claimant's name and address, nature of uses, cubic feet per second water flow and source, location of water diverted, diverting works, date work began. Also contains information on the channel as originally constructed, date original channel completed, date, place, manner and changes in which water first used, number of acres first irrigated and in subsequent years, currently irrigated land and location, soil character, crops first and subsequently raised.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 12/1993

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Page: 34

AGENCY: Morgan County (Utah). County Recorder

SERIES: 11874

TITLE: Weber River water divisions-irrigated lands

(continued)

Microfilm master: Retain in Archives permanently.

Microfilm duplicate: Retain in Office permanently.

PRIMARY CLASSIFICATION: